



**NOTICE TO PROCEED**

15 NOVEMBER 2023

**GOLDEN BOOKS SERVICES, INC.**

Suite 706-707, First Marcel Bldg.,  
926 Araneta Ave., Talayan,  
Quezon City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Textbooks and Instructional Materials** for **Pasig City Library** under **Request for Quotation No. 100-23-05-1185**, covered by **Purchase Order No. 23-10-0784** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**,  
City Administrator

Conforme:

  
**MARIA LINA GINA T. BULARIO**  
Authorized Representative  
**GOLDEN BOOKS SERVICES, INC.**

Date: 11-15-2023